



# **COUNTY OF PLACER CIVIL SERVICE COMMISSION**

**OCTOBER 18, 1999**

**CIVIL SERVICE COMMISSION**

SYLVIA BESANA  
RICHARD COSTIGAN, III, Chair  
RON LE DOUX  
WILLIAM STOCKWIN  
JAMES WEBBER, Vice Chair

Nancy Nittler, Personnel Director  
Carol Braun, Executive Secretary

**MINUTES  
6:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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6:10 PM      ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioner's present. Chairman Costigan presiding.

**CLOSED SESSION:**

6:15 PM      Review of Recommended Merit Increases

**OPEN SESSION**

6:30 PM

- I.    **CLOSED SESSION REPORT:** Chairman Costigan announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Webber and seconded by LeDoux that the merit increases be approved as recommended by the departments. One was denied and to be returned in 90 days with Department Head in attendance. Motion carried unanimously.
- II.   **AGENDA APPROVAL:** It was moved by LeDoux and seconded by Webber to approve the agenda. Motion carried unanimously.
- III.   **MINUTES OF PREVIOUS MEETING:** Moved by LeDoux and seconded by Besana that the minutes of September 13, 1999, be approved. Motion carried unanimously.

IV. PUBLIC COMMENTS: None

V. OLD BUSINESS

VI. NEW BUSINESS

A. Release of Decision on Motion for Reconsideration

1. Probation

The decision was released for involved parties.

B. Reclassification Request.

1. Sheriff's Department

It was moved by Webber and seconded by Besana to approve the reclassification of one Administrative Legal Clerk, Entry/Journey, range 33.5 to Senior Administrative Legal Clerk, range 35.5. Motion carried unanimously.

2. Public Works

It was moved by LeDoux and seconded by Stockwin to approve the reclassification of one Administrative Clerk, Entry/Journey, range 32.0 to Senior Administrative Clerk, range 34.0. Motion carried unanimously.

It was moved by LeDoux and seconded by Webber to approve reclassification of one Account Clerk, Entry/Journey, range 34.5 to Senior Account Clerk, range 35.5. Motion carried unanimously.

3. Trial Courts

It was moved by Besana and seconded by LeDoux to approve the reclassification of one Senior Court Services Clerk, range 37.5 to Supervising Court Services Clerk, range 39.5. Motion carried unanimously.

E. Work Out of Class

It was moved by Stockwin and seconded by Besana to approve the work out of class extensions as listed in the staff memo. Motion carried unanimously.

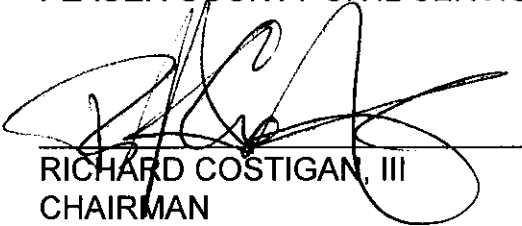
VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

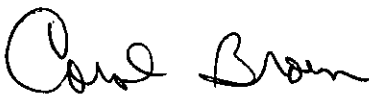
- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, November 8, 1999, at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



RICHARD COSTIGAN, III  
CHAIRMAN



CAROL BRAUN  
EXECUTIVE SECRETARY